

COUNCIL

No direct Ward relevance

13th August 2007

11. PLANNING ADVISORY PANEL

Planning Advisory Panel Terms of Reference, etc.

CONSTITUTION

The Advisory Panel shall comprise 6 elected Members (3+2+1, if to be proportionate) of the Council, to be appointed initially by the Council. Membership may be amended during the municipal year by the Executive Committee.

The Chair shall be appointed initially by the Council, and subsequently by the Executive Committee, if necessary within the remainder of the current municipal year, and shall be a member of the Executive Committee.

Membership may comprise Members of both the Executive and Overview & Scrutiny wings of the Council.

Advisory Panels are established by the Council to work up set proposals, to remits fixed by the Council and/or Executive Committee, and are not therefore established under the more open remit of the Overview & Scrutiny wing.

RULES OF OPERATION

The Panel has power to discuss, but no power to make decisions on, matters listed in the Terms of Reference below.

It shall meet as often as necessary, in the judgement of the Chair, in accordance with the requirements of its business.

Meetings shall normally take place at 7.00pm..

For the purpose of accountability, adequate notes shall be taken of business transacted, which shall be available for inspection by other Members of the Council, subject to proper control, in accordance with the Code of Conduct, of information deemed by the Proper Officer to be exempt.

The Panel shall advise and make recommendations to the Executive Committee and/or to the full Council, as appropriate (but recommendations to the Council shall normally be submitted via the Executive Committee, as Parent Committee).

In urgent cases agreed by the Executive Chair / Leader of the Council, and subject to his approval of the recommendations, matters the business of the full Council may exceptionally be referred there direct rather than via the Executive.

Further constitutional Urgent Business provisions (including Standing Order 36) provide for decision-making outside of the normal expected reporting lines mentioned above.

TERMS OF REFERENCE

The Advisory Panel will carry out the following functions to ensure a full and transparent approach:

subject to any necessary formal approvals of the Executive (or Council) -

- 1) Monitor progression of the Regional Spatial Strategy Review and consider material to be provided to the Regional Assembly.
- 2) Consider all matters associated with the preparation of Development Plan documents or other documents in the local Development Framework

No amendment shall be made to the above Terms of Reference etc., without decision of the Executive Committee which may, by resolution, vary this list of functions.